



British Sleddog Sports Federation BSSF **Policy on the use of Photographic, Mobile Phone and** **Filming Equipment.**

BSSF has adopted a policy in relation to the use of images of children on their websites and in other publications. There have been concerns about the risks posed directly and indirectly to children through the use of photographs on websites and other publications. Where possible BSSF will try to use models or illustrations when promoting an activity and avoid the use of the name of individuals in a photograph. This reduces the risk of inappropriate, unsolicited attention from people within and outside BSSF.

Photography Guidelines:

- If the child is named in an article, avoid using their photograph
- If a photograph is used, avoid naming the child
- Ask for the child's permission to use their image
- Parental permission must be obtained in writing before the child's image is used. This ensures that all are aware of the way the image is to be used to represent BSSF
- Only use images of children in suitable dress to reduce the risk of inappropriate use. The content of the photograph should focus on the activity not on a particular child
- Follow BSSF Child/Vulnerable Adult Protection Procedure for reporting the use of inappropriate images
- Members/volunteers should be aware of the potential misuse of digital and mobile phone technology and should take appropriate steps to prevent it occurring. Camera phones should not be used in any way, which is disrespectful to the dignity and privacy of any individual. Camera phones should not be used in toilets, dormitories or changing areas

Note: Amateur photographers/film/video operators wishing to record an event or practice session must obtain permission in writing from BSSF. See Appendix T: Forms of Consent.

BSSF will display the following information prior to the start of an event/activity to inform all persons of the policy: *"The promoters of this event request that any person wishing to engage in any video, zoom or close range photography should register their details with the organizers. On no account should a child or children be photographed or filmed without their permission and the permission of their parents".*

When commissioning professional photographers or inviting the press to an activity or event BSSF will aim to ensure they are clear about the Federations expectations of them in relation to BSSF's Child Protection Policy. Professional photographers/film/video operators wishing to record an activity or practice session should seek accreditation with BSSF by producing their professional identification for the details to be recorded. BSSF will then:

- Provide a clear brief about what is considered appropriate in terms of content and behaviour
- Issue the photographer with identification which must be worn at all times
- Keep a record of accreditations
- Inform children/vulnerable adults and parents that a photographer will be in attendance at an event and ensure they consent to both the taking and publication of films or photographs
- Not allow unsupervised access to a child/vulnerable adults or one to one photo sessions at events
- Not approve photo sessions outside the events

Anyone concerned about any photography taking place can contact the Children Protection Officer/ Designated Individual for support with the matter.